



Dealer Funding Checklist

- New Membership Application if Applicable
 - (\$25 Membership Fee deducted from proceeds)
 - (Community Credit Union - \$50 Membership Fee)
 - Need membership card for each borrower
- Valid Drivers License or ID Verification Form (New & Existing Members)
- Proof of Residence
 - Address on paperwork must match ID or credit bureau otherwise proof of address is required
 - If ID has PO Box please provide utility bill with physical address
- Contract signed by member and dealer
 - Note: LSI of \$159 on all contracts
 - Note: UCC Fee \$30 (recreational loans & plows)
- Completed and signed credit application
- Two references from each borrower (New & Existing Members)
 - Cannot live in the same household
 - Name, town, zip code & phone number must be provided
- Copy of final approval with required stipulations
- Rate Match Approval
 - Must have prior approval from underwriter)
- Proof of income (when applicable)
- MSRP (New) or NADA Retail (Used)
- Used Vehicle Buyers Guide
- Buyers Order
- GAP and VSC Contract (please included entire contract)
- Title Application with appropriate lienholder listed
- Please mail all funding packages to Culane – PO Box 9, Baileyville, Me 04694
 - Fedx or Ups – 23 Third Ave, Baileyville, Me 04694

All documents fields must be completed, dated and appropriately signed, for funding